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# TROCHU LIBRARY BOARD

# Special Meeting Minutes

## July 2, 2020

## 1845 Trochu Town Office Council Chambers

Meeting Facilitator: **Chair for this meeting Frank Vanderkley**

1. **Call to Order by Past Chair Frank Vanderkley @1855**
2. **Roll Call**

Attendees: Bonnie Munro, Mary O’Shea, Bonny Teichroeb, Deb Ruddell, Frank Vanderkley, Yvonne Hoppins.

Guest: Carl Peterson CAO, Town of Trochu

Regrets: Randy Lacey, Pam Bezanson, Davianne Hunt

1. **Additions to Agenda: None**
2. **Business & Action Items:**
3. Grant Application: Handicap Accessibility Grant: Carl & Bonnie M presented information to board about changes required: to front entrance making it w/c accessible with a ramp. This would involve moving some of the front shelving and Librarian’s desk would have to be moved back. Included in the grant application request would be changing bathroom door to a wider one and installing an actuator, and handicap bars.

Grant Monies would be $ 76,000

**Yvonne moved we apply for the grant at flat rate dollars and if we are approved proceed with the project if funds are sufficient to complete.**

**Deb seconded motion: Carried**

1. Covid Committee Update: Yvonne, Bonnie & Sheri have reviewed information from Marigold, and from AHS on re-opening guidelines and protocols. They recommend that we delay opening to the public for now to allow them time to acquire equipment (hand sanitizer, PPE., and a plastic screen for managers desk).

Curbside pick-up from e-mail & phone orders has been going well.

**Frank moved we continue with curbside pick-up until at least the end of July at which time the committee will review strategy again.**

**Seconded by Bonny T: Carried.**

1. Surveys from Marigold: Several members of the board have reviewed the on-line surveys and felt that as board members we do not have accurate, up to date information to complete these. Sheri is completing.
2. **Reports:**

Fund raising: Bonny T asked members present to send Randy some ideas for the photo for front of calendar.

**VII New Business & Action Items:**

**XI** Adjournment – by Frank @1945

Minutes recorded By: Mary O’Shea, Secretary

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Randy Lacey, Library Chair Date